

# Choice form

## For Suncorp super members

Issued 01 April 2022

### Use this form to tell your employer you want your super contributions paid into your Suncorp Superannuation account.

From 1 November 2021, if you start a new job and you do not advise your employer of your choice of super fund, your employer may need the ATO to identify if you have a 'stapled super fund'. A stapled super fund is an existing super account which is linked, or 'stapled', to you and follows you when you change jobs. If you want to make sure your employer is paying into a particular fund, it's important that you complete this form and return it to your employer.

You also have the option to do this online by logging in to ATO online services through myGov and selecting 'new employment'

from the Employment menu. For more information on stapled super funds and making a choice visit [ato.gov.au/superchoice](http://ato.gov.au/superchoice).

Please provide the completed form to your employer. Please don't send this form to us or the Australian Taxation Office.

We don't collect this information. This form only provides a format for you as an employee to give this information to your employer.

### Tips to help you complete this form

- Use a blue or black pen and write in CAPITAL letters
- Use an 'X' to mark answer boxes
- Complete all sections of the form

### Personal details

Title	<input type="text"/>
Last name	<input type="text"/>
Given name(s)	<input type="text"/>
Employee identification number	<input type="text"/>
(Speak to your employer if this is applicable to you.)	
Tax File Number (TFN)	<input type="text"/> <input type="text"/> <input type="text"/>

By updating your TFN on this form you are only providing your TFN to your employer. Should you wish to record your TFN on your Suncorp Superannuation account, please login to your account online.

Providing your TFN can help you to keep track of your super, allows you to make personal after-tax contributions and makes sure your account is concessional taxed.

### Choice of super fund

Select the Suncorp Superannuation product where you have an account and want your contributions to be paid.

Suncorp Everyday Super     Suncorp Brighter Super     Suncorp Employee Superannuation Plan

I request that all my employer super contributions be paid to my Suncorp Superannuation account selected above.

Signature	<input type="text"/>
Date:	<input type="text" value="DD / MM / YYYY"/>

### Details of my chosen super fund

Suncorp account number	
Customer reference number (if contributing via BPAY)	
Fund address	GPO Box 2585 Brisbane QLD 4001
Fund ABN	98 350 952 022
Unique superannuation identifier (USI)	98 350 952 022 123
Phone number	13 11 55
Email address	super@spsl.com.au

Please provide this form to your employer.


## How your employer can make contributions to your Suncorp Superannuation account

SPSL Limited (ABN 61 063 427 958, AFS Licence No. 237905 RSE No L0002059) is the trustee of the SPSL Master Trust (ABN 98 350 952 022) (SMT).

The SMT, which Suncorp Brighter Super, Suncorp Employee Superannuation Plan, and Suncorp Everyday Super are parts of, is a complying superannuation fund and is a resident regulated superannuation fund within the meaning of the Superannuation Industry (Supervision) Act 1993. The Trustee has not received in relation to any of the products listed above a written notice directing the Trustee not to accept any contributions made to the SMT by an employer sponsor.

### Contribution acceptance

For superannuation products, the Trustee can accept all contribution types including superannuation guarantee contributions from any employer on its members' behalf.

<b>Direct debit</b>	<p>Your employer can conveniently contribute to your Suncorp Superannuation account on a regular basis by setting up a direct debit from their own bank or financial institution account. There's no minimum for direct debits. Your employer will need to complete a Suncorp Superannuation – Direct debit request form available from our website, <a href="http://suncorp.com.au/super">suncorp.com.au/super</a>.</p> <p>Deductions from the nominated financial institution account are made on or around the 15th of the relevant month.</p> <p>Your employer can change or cancel this arrangement at any time, but we must receive the request on or before the 9th of the month for it to be effective for the next scheduled direct debit.</p>										
<b>BPAY®</b>	<p>BPAY lets your employer contribute to your Suncorp Superannuation account from their own bank or financial institution account. To make a BPAY payment, they'll need to use the below biller codes and your Customer Reference Number (CRN) which is different to your account number, and can be found by logging into your online account.</p> <div style="border: 1px solid black; padding: 5px;"><p> <b>Use the right Biller Code for the contribution you're making</b></p><table><tr><td>Member contribution</td><td>256602</td></tr><tr><td>Spouse contribution</td><td>256628</td></tr><tr><td>Employer SG and Award</td><td>256594</td></tr><tr><td>Employer salary sacrifice contribution</td><td>256610</td></tr><tr><td>Employer voluntary contribution</td><td>256636</td></tr></table><p><b>Telephone &amp; Internet Banking - BPAY®</b></p><p>Contact your bank or financial institution to make this payment from your cheque, savings, debit, credit card or transaction account. More info: <a href="http://www.bpay.com.au">www.bpay.com.au</a></p></div>	Member contribution	256602	Spouse contribution	256628	Employer SG and Award	256594	Employer salary sacrifice contribution	256610	Employer voluntary contribution	256636
Member contribution	256602										
Spouse contribution	256628										
Employer SG and Award	256594										
Employer salary sacrifice contribution	256610										
Employer voluntary contribution	256636										
<b>Direct deposit at any Suncorp Branch</b>	<p>Pop into any Suncorp branch where we can accept cash or cheques. Your employer will need to use the <b>Suncorp Superannuation – Deposit slips (for employers)</b> available on our website, <a href="http://suncorp.com.au/super">suncorp.com.au/super</a>.</p> <p>Cheques should be made payable to 'SPSL Limited' with the name and account number on the back of the cheque.</p>										

## Information for employers

Please don't send a copy of this form to the Australian Tax Office or your super fund. You must keep a copy for your own records for five years. In the two months after you receive the form from an existing employee you can continue to make super contributions to their current fund or you can contribute to the new fund the employee nominated. After the two-month period you must make payments to the new fund chosen by the employee.

For new employees commencing from 1 November 2021, within the two month period, super contributions should be made to the employee's chosen fund or the stapled super fund if the employee has not made a choice. You can only make contributions to your nominated fund if the ATO advises you the employee does not have a stapled super fund.

Date employee's choice is received

Date you act on the employee's choice

## Privacy Statement

The ATO and the Trustee do not collect this information; the Trustee provides this form as a means for members to provide necessary information to their employer. An employer is authorised to collect an employee's TFN under the Superannuation Industry (Supervision) Act 1993. It is not an offence for an employee not to quote their TFN. However, quoting a TFN reduces the risk of administrative errors and if the employee does not quote their TFN their contributions may be taxed at a higher rate.

You can get more information about your privacy rights by contacting your employer. You can view the Trustee's privacy policy at [suncorp.com.au/super](http://suncorp.com.au/super).

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